



Girl Scouts®

Girl Scouts of Minnesota and Wisconsin River Valleys

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Interpreter Line 763-971-4083 • En Español 763-971-4108

5601 Brooklyn Boulevard, Brooklyn Center, MN 55429

www.girlscoutsrv.org

Purchasing Non-Member Event/Activity Insurance

Non-member insurance is intended to provide accident coverage to family members, occasional adult volunteers, and community members attending approved Girl Scout events. This insurance is not intended to cover girls in lieu of Girl Scout membership registration.

Mutual of Omaha offers **Plan 2, Accident-Only Coverage**, for non-members participating in any approved Girl Scout-sponsored event lasting two consecutive nights or less.

- Cost is .11 per person per calendar (full or partial) day.
- Pays first \$130.00 of eligible medical expenses, then becomes excess to other insurance.
- Travel directly to and from an activity or event is covered.
- A \$5.00 minimum per Mutual of Omaha enrollment form is required. The enrollment form may include more than one event in order to meet the \$5.00 minimum. For a one-day event, \$5.00 will cover up to 45 non-members.

Instructions for purchasing insurance:

- Send a **Girl Scout** check or a money order payable to **United of Omaha** to the Brooklyn Center Service Center at least **one week** prior to the first day of the event or activity. The check must be made for \$5.00 or the exact amount (number of people per day over 45 people X .11). **The insurance company will not accept cash or personal checks.**
- Include the troop number or service unit name, leader name, event or activity date, time, location and the number of non-members you wish to insure. You may attach a flyer about the event or activity if you have one.
- The Registrar will return your payment if:
 - It is not a troop or service unit check or a money order
 - The information about the event is incomplete
 - The payment is not received in the Brooklyn Center Service Center at least one week prior to the event
- The Registrar will complete the Mutual of Omaha enrollment form with information provided by the volunteer and submit it to Mutual of Omaha with payment provided by the volunteer.
- Print out a claim form to take to the event. The claim form and more information about nonmember insurance may be found on the Mutual of Omaha website www.mutualofomaha.com/gsusa. If an injury occurs at your event, fill out the top part of page 2 of the claim form (do not sign the claim form), and contact Sandy as listed below for further instructions.

Contact Sandy at the Brooklyn Center Service Center at sandy.knilans@girlscoutsrv.org or 763-971-4079 if you have any questions.